



WHY ARTISANS TRUST ELART: ELART is Sri Lanka's sovereign fair-trade heritage marketplace connecting traditional makers directly with authentic patrons worldwide. We guarantee maker autonomy: **80% of every sale is paid directly to the artisan** with escrow protection, insured islandwide courier pickups, zero listing fees, and complete artisan intellectual property ownership.

1. ARTISAN & WORKSHOP IDENTITY

CREATOR LEGAL IDENTIFICATION & GOVERNMENT ID

1.1 FULL LEGAL NAME * (English & Sinhala)	1.2 WORKSHOP / BRAND TRADING NAME * (Studio Name)
1.3 NATIONAL IDENTITY CARD (NIC) / PASSPORT NO * (Compulsory)	1.4 PRIMARY WHATSAPP MOBILE * (SMS Verified)
1.5 SECONDARY / BACKUP MOBILE (Optional - for courier delivery)	1.6 PRIMARY EMAIL ADDRESS * (Official Login)
1.7 SECONDARY / ALTERNATE EMAIL (Optional - for tax invoices)	1.8 BUSINESS REG (BR) OR NATIONAL CRAFTS COUNCIL (NCC) ID (If any)
1.9 PHYSICAL WORKSHOP ADDRESS (FOR INSURED DOORSTEP COURIER COLLECTION & VERIFICATION) *	

2. CRAFT HERITAGE & WORKSHOP LINEAGE

AUTHENTICITY & PROVENANCE VERIFICATION

2.1 PRIMARY CRAFT DISCIPLINES (CHECK ALL PRACTICED) *			
☐ Wooden Masks & Carving	☐ Dumbara Weaving & Looms	☐ Batik Art & Garments	☐ Brass & Copper Metalwork
☐ Pottery & Terracotta	☐ Upcycled Coconut Crafts	☐ Elephant Dung Paper Art	☐ Cane, Reed & Rattan
☐ Lacquerware (Lakkam)	☐ Traditional Silver & Gems	☐ Beeswax & Ceylon Aromas	☐ Traditional Clay Cookware
2.2 CRAFT LINEAGE / EXPERIENCE * (e.g. 24 Yrs)	2.3 MONTHLY PRODUCTION CAPACITY * (Units/Month)	2.4 CUSTOM ORDERS ACCEPTED? ☐ Yes ☐ No	
2.5 RAW MATERIAL SOURCING & SUSTAINABILITY DECLARATION * (Kaduru wood, natural dyes, clays)			

3. DIRECT BANK REMITTANCE COORDINATES (FOR 80% PAYOUTS)

ENCRYPTED ELECTRONIC DIRECT BANK DEPOSIT

3.1 ACCOUNT HOLDER FULL NAME (MUST MATCH NIC / BR) *	3.2 BANK NAME (E.G. COMMERCIAL BANK, BOC, SAMPATH, PEOPLE'S, HNB) *
3.3 BRANCH NAME & BRANCH CODE *	3.4 BANK ACCOUNT NUMBER *

MANDATORY VERIFICATION ATTACHMENTS (CHECK AND ENCLOSE COPIES WITH DOSSIER):

- | | |
|--|---|
| ☐ Copy of NIC / Passport: Clear photocopy of front & back | ☐ Workshop & Craft Photos: Min. 2 photos of workspace & craft-in-progress |
| ☐ Bank Passbook / Statement: Copy confirming account name & number | ☐ Craft Certificates / Awards: NCC, Laksala, EDB, or Guild credentials (if any) |



4. OPERATIONAL CHARTER & FAIR TRADE PARTNERSHIP TERMS

TRANSPARENT MUTUAL COMMITMENTS & SECURITY STANDARDS

- 4.1 Fair Trade Payout (80% to Artisan / 20% Platform Fee):** The artisan partner retains **80% of the customer retail price** for each sold piece. ELART retains a transparent 20% platform commission which covers escrow buyer protection, card payment gateway fees (OnePay / LankaPay MPGS), customer support, global marketing, and islandwide courier dispatch coordination. There are zero upfront listing fees and zero monthly subscription charges.
- 4.2 100% Sri Lankan Handcrafted Guarantee:** All items listed on ELART must be authentically handcrafted in Sri Lanka using traditional or artisanal techniques. Factory mass-manufactured, machine-printed replicas, or imported synthetic products are strictly prohibited. Non-compliant items will be immediately delisted and the maker's store suspended.
- 4.3 Packaging & Courier Readiness SLA:** Upon receiving order notification via SMS and Email, the artisan agrees to package the craft securely using protective eco-friendly cushioning (corrugated board, bubble wrap, sturdy carton) to prevent transit damage, and have the parcel ready for courier collection (SL Post Speed Post / Islandwide Express) within **1 to 3 business days**.
- 4.4 Bi-Weekly Direct Bank Remittance & Escrow Guarantee:** Artisan payouts are transferred directly to the bank account specified in Section 3 on a regular **bi-weekly schedule** (1st and 15th of each calendar month) or within 48 hours following verified courier delivery confirmation. Full transaction invoices and balances are visible on the Vendor Dashboard.
- 4.5 Transit Damage & Artisan Protection:** Artisans are protected against fraudulent returns and chargebacks. In the rare event of transit damage by the courier, ELART reimburses or replaces the customer under our 100% Transit Guarantee without unfair financial penalties to the artisan.
- 4.6 Artisan Intellectual Property & Lineage Ownership:** Artisans retain 100% intellectual property, design copyrights, and cultural lineage ownership of their crafts. ELART never replicates, licenses, or mass-manufactures artisan creations.
- 4.7 Data Privacy & Sovereign Vault (Sri Lanka PDPA 2022):** In full compliance with Sri Lanka's Personal Data Protection Act (PDPA No. 9 of 2022), all artisan personal identification (NIC), workshop documents, and banking coordinates are stored in an encrypted vault solely for authentic verification and secure payout execution.

5. ARTISAN UNDERTAKING & COMPLIANCE PLEDGE

MAKER'S SOLEMN DECLARATION

- ☐ I solemnly declare that all personal, workshop, and banking coordinates supplied in this application are true, complete, and accurate.
- ☐ I certify that all crafts and creations listed under my workshop are genuinely handmade in Sri Lanka using verified sustainable, natural materials.
- ☐ I accept the 80% Artisan Payout structure and agree to honor the 1-3 business days order packaging & courier readiness commitment.

6. FORMAL EXECUTION & VERIFICATION SIGNATURES

LEGAL VALIDATION OF PARTNERSHIP

SIGNED BY ARTISAN / WORKSHOP PRINCIPAL:

[Signature of Artisan]
Full Name: _____
NIC / Passport: _____
Date of Signing: ____ / ____ / 2026

ELART ARTISAN VERIFICATION OFFICE:

[Authorized Verification Officer]
Verification Officer: _____
Assigned Store Slug: _____
Approval Date: ____ / ____ / 2026

OFFICIAL SEAL
/ STAMP

FAIR TRADE VERIFIED
80% Direct Maker Payout

PDPA 2022 COMPLIANT
Encrypted Sovereign Vault

100% AUTHENTIC
Sri Lanka Heritage Standard

ESCROW PROTECTED
Zero Maker Penalties